

Statement of purpose

Health and Social Care Act 2008

Part 1

The provider's name, legal status, address and other contact details

Including address for service of notices and other documents

Please first read the guidance document *Statement of purpose: Guidance for providers*

Statement of purpose, Part 1

Health and Social Care Act 2008, Regulation 12, schedule 3

The provider's business contact details, including address for service of notices and other documents, in accordance with Sections 93 and 94 of the Health and Social Care Act 2008

1. Provider's name and legal status						
Full name ¹	Harpwood House Limited					
CQC provider ID						
Legal status ¹	Individual	<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Organisation	<input checked="" type="checkbox"/>

2. Provider's address, including for service of notices and other documents	
Business address ²	20 Cranley Road Hersham
Town/city	Walton o Thames
County	Surrey
Post code	KT12 5BP
Business telephone	01923 228330
Electronic mail (email) ³	ernie@grahamcare.co.uk

By submitting this statement of purpose you are confirming your willingness for CQC to use the **email address** supplied at Section 2 above for service of documents and for sending all other correspondence to you. Email ensures fast and efficient delivery of important information. If you do not want to receive documents by email please check or tick the box below. We will not share this email address with anyone else.

I/we do NOT wish to receive notices and other documents from CQC by email	<input type="checkbox"/>
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¹ Where the provider is a partnership please fill in the partnership's name at 'Full name' in Section 1 above. Where the partnership does not have a name, please fill in the names of all the partners at Section 3 below

² Where you do not agree to service of notices and other documents by email they will be sent by post to the business address shown in Section 2. This includes draft and final inspection reports. This postal business address will be included on the CQC website.

³ Where you agree to service of notices and other documents by email your copies will be sent to the email address shown in Section 2. This includes draft and final inspection reports.

Please note: CQC can deem notices sent to the email or postal address for service you supply in your statement of purpose as having been served as described in Sections 93 and 94 of the Health and Social Care Act 2008. The address supplied must therefore be accurate, up to date, and able to ensure prompt delivery of these important documents.

3. The full names of all the partners in a partnership	
Names:	

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Part 2

Aims and objectives

Please read the guidance document *Statement of purpose: Guidance for providers*.

Aims and objectives

What are your aims and objectives in providing the regulated activities and locations shown in part 3 of this statement of purpose

1. Harpwood Care Home aims to provide whole person care by addressing its residents' physical, emotional and spiritual needs and by promoting the importance of healthy relationships between God, themselves and others.

We place the rights of residents at the forefront of our philosophy of care.

We aim to provide a happy, secure environment and congenial surroundings for every resident. We aim to ensure that each person is recognised as an individual and care and attention is provided to meet each specific physical and emotional need.

2. It is our objective that those residents who live at Harpwood Care Home should do so with dignity, have the respect of those who support them and be entitled to live a full and active life, given the fundamental right to self-determination and individuality and to achieve their full potential. This is best achieved by sensitive recognition and nurturing of that potential in each individual and understanding that this may change with time. In order to ensure that this happens; each resident's care will be planned individually.

3. The care is not to be institutionalized by the requirements of the staff. All human and basic rights are to be accorded to all residents in our care without discrimination.

4. Residents are encouraged to bring their own individuality to share with others and to pursue their own interests and relationships. Hobbies and leisure interests are encouraged and facilitated. Programmes of activities will be provided to encourage mental alertness, self-esteem, and social interaction with other residents.

5. In terms of risk assessment, those residents who are judged competent to judge risks themselves are free to make their own decisions as long as they do not threaten the safety of themselves or others.

6. Staff are to respect personal rights and privacy, and are to be responsive to individual needs. In support of our whole person care ethos, emotional and spiritual support is considered vital to the general well being of each resident.

7. The staff are to be sensitive to the residents' ever-changing needs which may be medical / therapeutic (for physical and mental welfare), psychological, spiritual, emotional or social.

8. The service has been established with a quality-orientated approach to the business and a high degree of quality awareness is developed through all levels of staff training and management. The aim of these measures is to continually improve the quality of the service offered to our clients.

9. Within Harpwood Care Home, we have adopted "Relationship Centred Care" as our principal approach to care provision. We seek to integrate this into all aspects of our operations, with the aim of building stronger relationships between people who will use our services, staff, relatives, friends, etc. The objective being to ensure that the needs and how these are to be met will be clearly defined and the views and experiences are listened to and influence the way the service operates.

The concept of Relationship Centred Care takes the well established concept of Person Centred Care one step further with the recognition that to enable people who will use our services to be happy and fulfilled, we need to understand their past and present relationships with others. It is not just their relationships with staff that are

important but also their relationships with family members and other care professionals.

In short, Relationship Centred Care reflects the importance of interactions among people and recognises that these provide the foundation of any therapeutic care activity.

Box will expand if completed using a computer

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Part 3

Location(s), and

- the people who use the service there
- their service type(s)
- their regulated activity(ies)

Fill in a separate part 3 for each location

The information below is for location no.:	1	of a total of:	1	locations
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Name of location	Harpwood Care Home
Address	Seven Mile Lane Wrotham Heath Sevenoaks Kent
Postcode	TN15 7RY
Telephone	01732 882282
Email	info@harpwood.co.uk

Description of the location	
(The premises and the area around them, access, adaptations, equipment, facilities, suitability for relevant special needs, staffing & qualifications etc)	
<p>Harpwood Care Home is situated on a 4 acre site in Wrotham Heath which is a settlement in the Tonbridge and Malling Borough in Kent. It is part of the civil parish of Wrotham, situated midway between Sevenoaks and Maidstone. Road networks are very good with the M20 and M26 approximately one mile away.</p> <p>Harpwood has been especially designed for those less able, and offers wide corridors for easy access by wheelchair users, an easy to use lift, gentle stairways and plenty of room to wander freely between the lounges and sitting areas.</p> <p>Single rooms or double rooms for double or single occupancy with a choice of en-suite facilities and all rooms have television and nurse call system.</p> <p>For frail residents there are specialist baths and communal toilets suitable for the disabled.</p> <p>The gardens are accesible and can be seen from the two communal lounges and dining room. There is a hairdressing salon with visiting hairdresser, the laundry is processed inhouse by dedicated staff, catering services are provided by the chef also in house sourcing local ingredients where possible. Health and Safety is managed by a dedicated staff member along with the general maintenance of the building and equipment. T Care staff have a range of qualifications up to , and including -Health and Social Care Diploma level 3.</p> <p>To provide 24 hour care, the team includes the Manager of the Home, Deputy Manager, pool of Senior Carers & Care Assistants, Head Chef, Assistant Chef, Housekeepers, Laundry Attendant, Hairdresser, Activities Coordinator and a Maintenance Person. At night time, there are always 3 members of staff on duty and, on site, there is a staff house for six members of the team who are available for any unforeseen emergencies.</p>	
No of approved places / overnight beds (not NHS)	50

CQC service user bands

The people that will use this location ('The whole population' means everyone).

Adults aged 18-65	<input type="checkbox"/>	Adults aged 65+	<input checked="" type="checkbox"/>		
Mental health	<input type="checkbox"/>	Sensory impairment	<input type="checkbox"/>		
Physical disability	<input checked="" type="checkbox"/>	People detained under the Mental Health Act	<input type="checkbox"/>		
Dementia	<input checked="" type="checkbox"/>	People who misuse drugs or alcohol	<input type="checkbox"/>		
People with an eating disorder	<input type="checkbox"/>	Learning difficulties or autistic disorder	<input type="checkbox"/>		
Children aged 0 – 3 years	<input type="checkbox"/>	Children aged 4-12	<input type="checkbox"/>	Children aged 13-18	<input type="checkbox"/>
The whole population	<input type="checkbox"/>	Other (please specify below)		<input type="checkbox"/>	

The CQC service type(s) provided at this location	
Acute services (ACS)	<input type="checkbox"/>
Prison healthcare services (PHS)	<input type="checkbox"/>
Hospital services for people with mental health needs, learning disabilities, and problems with substance misuse (MLS)	<input type="checkbox"/>
Hospice services (HPS)	<input type="checkbox"/>
Rehabilitation services (RHS)	<input type="checkbox"/>
Long-term conditions services (LTC)	<input type="checkbox"/>
Residential substance misuse treatment and/or rehabilitation service (RSM)	<input type="checkbox"/>
Hyperbaric chamber (HBC)	<input type="checkbox"/>
Community healthcare service (CHC)	<input type="checkbox"/>
Community-based services for people with mental health needs (MHC)	<input type="checkbox"/>
Community-based services for people with a learning disability (LDC)	<input type="checkbox"/>
Community-based services for people who misuse substances (SMC)	<input type="checkbox"/>
Urgent care services (UCS)	<input type="checkbox"/>
Doctors consultation service (DCS)	<input type="checkbox"/>
Doctors treatment service (DTS)	<input type="checkbox"/>
Mobile doctor service (MBS)	<input type="checkbox"/>
Dental service (DEN)	<input type="checkbox"/>
Diagnostic and or screening service (DSS)	<input type="checkbox"/>
Care home service without nursing (CHS)	<input checked="" type="checkbox"/>
Care home service with nursing (CHN)	<input type="checkbox"/>
Specialist college service (SPC)	<input type="checkbox"/>
Domiciliary care service (DCC)	<input type="checkbox"/>
Supported living service (SLS)	<input type="checkbox"/>
Shared Lives (SHL)	<input type="checkbox"/>
Extra Care housing services (EXC)	<input type="checkbox"/>
Ambulance service (AMB)	<input type="checkbox"/>
Remote clinical advice service (RCA)	<input type="checkbox"/>
Blood and Transplant service (BTS)	<input type="checkbox"/>

Regulated activity(ies) carried on at this location		
Personal care	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Accommodation for persons who require nursing or personal care	<input checked="" type="checkbox"/>	
Registered Manager(s) for this regulated activity: Mrs Ann Macey-Lillie		
Accommodation for persons who require treatment for substance abuse	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Accommodation and nursing or personal care in the further education sector	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Treatment of disease, disorder or injury	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Assessment or medical treatment for persons detained under the Mental Health Act	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Surgical procedures	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Diagnostic and screening procedures	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Management of supply of blood and blood derived products etc	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Transport services, triage and medical advice provided remotely	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Maternity and midwifery services	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Termination of pregnancies	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Services in slimming clinics	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Nursing care	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		
Family planning service	<input type="checkbox"/>	
Registered Manager(s) for this regulated activity:		

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Part 4

Registered manager details

Including address for service of notices and other documents

Please first read the guidance document *Statement of purpose: Guidance for providers*

The information below is for manager number:	1	of a total of:	1	Managers working for the provider shown in part 1
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1. Manager's full name	Mrs Ann Macey-Lillie
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2. Manager's contact details	
Business address	Harpwood Care Home Seven Mile Lane Wrotham Heath
Town/city	Sevenoaks
County	Kent
Post code	TN15 7RY
Business telephone	01732 882282
Manager's email address¹	
ann@harpwood.co.uk	

¹ Where the manager has agreed to service of notices and other documents by email they will be sent to this email address. This includes draft and final inspection reports on all locations where they manage regulated activities.

Where the manager does not agree to service of notices and other documents by email they will be sent by post to the provider postal business address shown in Part 1 of the statement of purpose. This includes draft and final inspection reports on all locations.

Please note: CQC can deem notices sent to manager(s) at the relevant email or postal address for service in this statement of purpose as having been served, as described in Sections 93 and 94 of the Health and Social Care Act 2008. The address supplied must therefore be accurate, up to date, and able to ensure prompt delivery of these important documents to registered managers.

3. Locations managed by the registered manager at 1 above

(Please see part 3 of this statement of purpose for full details of the location(s))

Name(s) of location(s) (list)	Percentage of time spent at this location
Harpwood Care Home Seven Mile Lane Wrotham Heath Kent TN15 7RY	100

4. Regulated activity(ies) managed by this manager

Personal care	<input type="checkbox"/>	
Accommodation for persons who require nursing or personal care	<input checked="" type="checkbox"/>	
Accommodation for persons who require treatment for substance abuse	<input type="checkbox"/>	
Accommodation and nursing or personal care in the further education sector	<input type="checkbox"/>	
Treatment of disease, disorder or injury	<input type="checkbox"/>	
Assessment or medical treatment for persons detained under the Mental Health Act	<input type="checkbox"/>	
Surgical procedures	<input type="checkbox"/>	
Diagnostic and screening procedures	<input type="checkbox"/>	
Management of supply of blood and blood derived products etc	<input type="checkbox"/>	
Transport services, triage and medical advice provided remotely	<input type="checkbox"/>	
Maternity and midwifery services	<input type="checkbox"/>	
Termination of pregnancies	<input type="checkbox"/>	
Services in slimming clinics	<input type="checkbox"/>	
Nursing care	<input type="checkbox"/>	
Family planning service	<input type="checkbox"/>	

5. Locations, regulated activities and job shares

Where this manager does not manage all of the regulated activities ticked / checked at 4 above at all of the locations listed at 3 above, please describe which regulated activities they manage at which locations below.

Please also describe below any job share arrangements that include or affect this manager.

Not applicable